

Internet Explorer

DROP DOWN MENUS - are generally located on the second row of the application and provide access to the functions of the program.

- **File** - provides an easy way to open a page, save a page, print and close. This particular program, Internet Explorer, is meant to be used to display Web pages so most of the provided functions we are looking at won't be used. However, there are a few functions you will want to be familiar with:
 - *Page Setup...* is where you can choose how you want your page represented when you print it, i.e. margin size.
 - *Print...* allows you to customize your print functions, i.e. landscape or portrait.
 - *Print Preview...* allows you to see how your page will look when it prints. Here is an important tip, use print preview to be sure you print only the page you need.

